

CUTTHROAT CHAPTER TROUT UNLIMITED (CCTU)
Board of Directors Meeting Minutes
Tuesday, April 5, 7pm, via Zoom

Board of Directors:

Present: Scott Tampa (President); Brian Young (Vice President); Allen Adinoff (Secretary); John Egan; Ray Nagashima; Ron Taniwaki; Barry Wiebe; Harlan Husmann;
Excused Absence: Aaron Gardner (Treasurer);
Absent: John Aaron

The meeting was called to order at 705pm. A quorum was established

Agenda: Minutes of the March Meeting were approved

Calendar Review

- April 5 BOD Meeting - Zoom
- April 19 Chapter Meeting (Live + Zoom) – David Nickum Executive Director CTU – The State of CTU/Colorado priority waters Initiative; Dr. Ashley Rust – The effects of fires on Colorado streams and rivers
- Sec of State Periodic Report Due (Feb-April) (Aaron)
- April 30 Qtrly filing due with Sec of State
- May 15 TU Annual Report Due – Need all volunteer hours for the fiscal year collected by all CCTU BOD/activity leaders. (Scott will send out spreadsheet to the Board)
- June 21 Annual Fundraising Event – Breckenridge Brewery
- July 7: Project Healing Waters, Crystal Lake
- July 19 – Michele White, Tumbling Trout, “Subaru-able Brookie Venues in South Park - EASILY DRIVE, PARK & FLY FISH THE HIGH COUNTRY”. We are likely going to do it via Zoom given the Cresthill cafeteria is going thru renovation.
-
-
- August 14 Urad Lake – Alpine Lake clinic/cleanup with Ron Belak

President’s Report

- CCTU BOARD OF DIRECTORS
 - Current BOD make-up - 10 Board Members, 11 Emeritus Board Members, majority 6 required for quorum
 - CCTU By-Laws state that the BOD shall consist of no fewer than 7 non-officer members (NEED 1 MORE)
 - Brian Young announced his intent to step down from the Board, effective 12/31/22. Mike Myers offered to take over the web site. Ron will take over Facebook and Social Media. We will required some to take on the Newsletter. So far, no one has stepped up. We may need to hire an outside agency.
 - With Brian’s departure, we will also need someone to organize the monthly meetings. Brian will develop a list of recent speakers.
 - Any projected Additions/Subtractions to BOD for 2022/23
 - All Board members will work to identify potential new Board members.
 - Review Roles & Responsibilities
 - Holiday Party Planning
 - Need Leader and venue: BOD agreed that the desire to have a more “simplistic” event, e.g. low cost, pot luck, white elephant. If needed, Allen will organize a silent auction. With pot luck and white elephant being discussed as the best approach, a suggestion was made to relook at using Cresthill Middle School or the Castle Rock venue used in 2020. Brian has secured our ability to use Cresthill. We can have a pot luck and white elephant; probably no silent auction. A date of December 13 was approved.
 - Communications Leader(s)

- Need to find someone (or more than one) to be trained on Website/Social Media communication/changes **see above**
 - A list of tasks needs to be developed (monthly inputs, license renewals, etc.) that a new person can follow for all the Social Media efforts that the Chapter wants to maintain
 - Post position opening with the required skillset needed to perform the tasks
 - Goal: Bring in two individuals who can take on these tasks
- **Cherry Creek Anglers (CAA): Scott attended their recent Board meeting, which included David Nickum. Their current leadership is not going to continue. Since no one is stepping up, CCA will soon cease to exist. The process of dissolution is a bit uncertain. Their current membership will be given options to join other existing Chapters, including CCTU. Their primary outstanding project is maintenance of handicap fishing access located on the Middle Fork of the S Platte. They are currently 10 years into a 20 year commitment. Their final meeting will take place April 14 at 630pm (? location). CCTU and 2 other Chapters will send representatives. Scott will represent CCTU. Please let him know if you also plan to attend.**

Membership Meetings -

- Calendar:
 - April: David Nickum Executive Director CTU – The State of CTU/Colorado priority waters Initiative; Dr. Ashley Rust – The effects of fires on Colorado streams and rivers
 - May: Phil Tereyla, Angler’s Covey: Fly Fishing easy access mountain lakes
 - June: Annual fund raising raffle – Breckenridge Brewery
 - July: Cancelled
 - August: Chapter Picnic
 - September: Kirk Deeter – Little Black Book and potentially Tanner Banks - Orphan Boy Mine Project
 - October: Kris Kruger: Streamer fishing
 - November: Tim Wade – Yellowstone/Cody Area
 - December: Holiday party

Conservation Programs

- South Platte River Corridor/Cheesman Canyon – John
 - CUSP Signage - \$1250 to be paid in FY23. A total of 10 signs will be produced, currently in the design process via CUSP. For simplicity, all the signs will be identical, thus CCTU’s name and logo will appear on all ten signs. To be installed in August 2022. Artwork is under development, CUSP has CCTU artwork for incorporation on the signs. Work is in progress
 - Upper Gill Trail: funding payment of \$2,500 is on hold until the contractor hired by CUSP begins work. Date for work is pending. Funds have been allocated by SPEB and Denver Water. CCTU funds have been moved to FY23 CCTU Fiscal Year budget.
 - Lower Gill Trail: USFS has finally agreed to work with CUSP and Denver Water for significant Lower Gill Trail improvements. CCTU will be in the loop as this project develops. **CCTU has submitted this stretch of river as our “Priority Waters” to CTU. Nickum is seeing if Federal Infrastructure funds are available for this project in the range of \$400K. CCTU will be meeting with CTU and CUSP towards the end of March for further discussions.**
 - Scott, John E, and Peter recently toured the area. This is a fairly massive project that will take years to complete. The next step is to define the needed scope of work. Scott is writing a grant to Colorado River Runs, due April 18. Grant monies from SPEB and Denver Water may also be available.
 - Wigwam Creek Bridge Repair: USFS (Painter) has created a “Collection Agreement” between the Forestry Service and CCTU documenting the voluntary contribution of funds from CCTU to the U.S. Forest Service who will hire a contractor to replace the damaged footings and repair the footbridge on Cheesman Canyon Trail over the Wigwam Creek. This document has been forwarded to CTU Legal for review and comments were received. Awaiting final document from USFS for signature. The bridge itself is in pretty good shape. The foundation needs to be repaired.

- Clear Creek Cleanup: Jim Klug will reach out to the City of Idaho Springs to see if there have been any changes to the City's stance on the waiver they wanted signed. As this waiver was the reason we could not perform this event last year, **there is a very good chance that the event may not happen due to the legal waiver issues**
- Bear Creek "Earth Day" tree/shrub planting 4/23/22 \$2000.00 was approved. Volunteer are needed for CCTU effort. John E reported that so far we have 9, but we need more than that. The scope of the project will be tree and shrub planning with fishing likely to follow
- TU Orphan Boy Mine Project – Design fees for the Mine restoration project \$5,500.00 was approved for FY23
- River Watch Program – Budget of \$100
- CPW Fisheries Equipment – Budget of \$1600 requested and approved. CCTU to purchase equipment and have products delivered to CPW. Final cost to us should be less than \$1,600. Range finders and foam pads have been purchased, although we're waiting on confirmation from CPW. Replacement nets have yet to be purchased
- Urad Lake clinic and cleanup 8/14; Brian to organize.

FINANCIALS – Aaron

- Current financials through March 2022 = \$32,234. Projected FY22 ending balance = \$32,234. This value reflects \$7650 spent in FY22 for FY23 projects

FUNDRAISING

- **FY23 RAFFLE PROGRAM Allen/John E/Barry**
- Will move Raffle to earlier in the year (June 21)
 - Review roles & responsibilities – Allen reviewed the Committee members and responsibilities
 - Keep program structure - \$100 tickets, **it was agreed to limit to 35 prizes**, 150 tickets max. **Tickets will be sold on-line**
 - Timing and Key Next Steps
 - Establish budget
 - Secure Venue: John has secured the Breckenridge Brewery with a \$125 non-refundable deposit:
 - It can accommodate up to 75 guests. It was agreed to charge no admission fee. However, entry tickets will be awarded to the first 75 raffle ticket purchasers. Food will be provided; beverages will be purchased by the guests.
 - John will also work on the menu
 - Prizes: Allen
 - we will offer 35 prizes
 - Prize descriptions are included in the on-line ticket sale site (see below)
 - Art work has previously been purchased. Ken Ray will need to be reimbursed for framing materials.
 - Orvis (c/o Brian Young). Brian and Allen have identified 5 quality prizes with a retail value of \$1800. CCTU can purchase for \$900. Need Board approval – This was approved in the budget. Brian and Allen will coordinate purchase and possession
 -
 - Tickets: Barry
 - .Ticket sales are now available on line. So far, 8 have sold. Prizes winners will be computer generated. Winners (and non-winners) will be contacted by email.
 - Need to provide link in all of the CCTU Social Media content, including our web site and Newsletter. There was discussion that a "short list" of prizes should be included in the social media announcements.
 - Allen will prepare a placard to display at the membership meetings
 -
 - **Plan to have ready for sales by April membership meeting: Barry and Allen will present and help folks who want to purchase tickets while in attendance**
 -
 - Still to do:

- Finalize food menu
 - Comply with State regulatory gaming requirements Allen/Barry/Scott to pursue
 -
 - Location change approval by the SOS
- Qualified Charitable Distributions (QCD): Allen
 -
 - This has been posted on our website. Allen expressed concern that the information is “buried” too far to gain notice. He has been working with Mike to have an “ad” on the Home Page.
 - Newsletter; Allen sent Brian a descriptor for the Newsletter
 - Presentations at the monthly membership meetings: Allen will present at the April membership meeting

COMMUNICATIONS

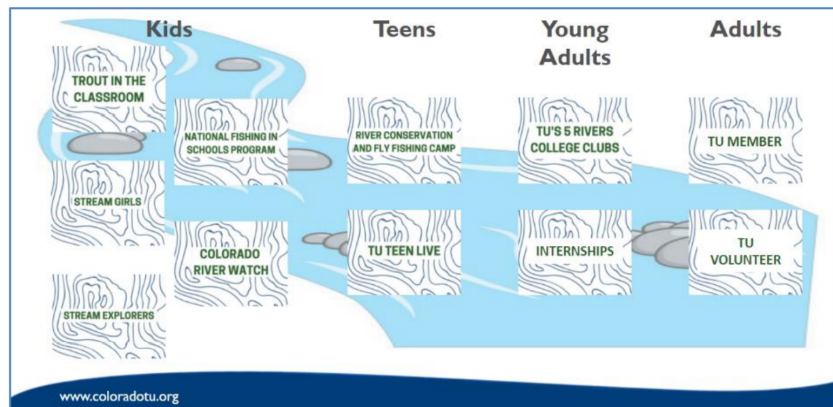
- Chapter Webpage –
 - Updates to BOD members were completed
- Topics desired for April newsletter
 - April Membership meeting with David Nickum and Dr. Ashley Rust
 - Link to Raffle ticket purchase
 - Qualified Charitable Distribution article by Allen. Also add this information to Chapter Website (complete)
 - Repeat Communications Director opening
 - Arkansas River “moving water” April outing article (?)

Youth Programs

- CTU Headwaters Programs FY23 donation of \$2000 was approved. Ray to request information for payment

Headwaters Youth Program Goals

- Support and develop Stream of Engagement programming
- Expand Stream of Engagement programs statewide by supporting chapters and collaborators with program guides, training, and outreach support
- Develop program budget and supporting funding plan
- Develop program evaluation tool(s) to measure environmental learning outcomes



- Sharon Lance Scholarship Fund - Budget \$1200
 - Youth Fly Fishing Camp: Work on this has begun for 2022. Announcements at the Membership meeting, Chapter website and the newsletter have been made. Applications open after February 1 and closes on April 10. They are looking for 10 young men and 10 young women to fill these slots (\$600/camper)
 - CCTU has a candidate selected for the young man (Michael Stickley). CTU (Barbara Landau) has confirmed receipt of this application and knows that CCTU will be the sponsor for Michael. She will reach out to our Chapter for sponsorship for a qualified female candidate there is a \$50 application fee. CCTU will reimburse the applicants for this

- CSU Scholarship – \$4,200 budgeted in FY23 – Allen
 - George has “passed the baton” to Allen
 - The chronology for the 2022-2023 applicant is:
 - CSU identifies a potential candidate by end of April. Allen will contact CTU by mid-April if not heard by then
 - CCTU reviews the application: Allen and Ray will review the applicant
 - Funds are awarded
 - A presentation will be made spring 2023
- Other program expenses
 - Proj Healing Waters Budget \$100
 - Come Fish With Us - assumed \$300 budget (includes periodic BBQ)
 - Lake Lehow – David has the following dates reserved for Lake Lehow:
 - April 22 from 5 to 8pm
 - May 20 from 5 to 8pm
 - June 15 from 5 to 8pm
 - July 15 from 4 to 4pm
 - August 19 from 5 to 8pm
 - September 18 from 9 to 12pm
 - October 19 from 1 to 4pm
 - Other possible outings include Chatfield flotilla in April, Georgetown in June, Gravel Ponds or Monument Lake in July, Crystal Lake in July, Clinton or Clear Creek Reservoir in August and Bear Lake in September
 - “Moving Water” Outings - Harlan Husmann will be leading outings on the Arkansas River this year. Recent outings have been very successful with positive feedback
 - August Picnic – Will we have? **YES!** Where? (Reynold’s landing required multiple permits, but it is in a great location) Barry Wiebe is going to run the Chapter picnic once again this year but will start to investigate other venues that are more “user friendly” A variety of venues were discussed. Barry will continue to pursue.
 - Holiday Party – will we have one? **The decision by the BOD is that we should hold an “end of the year” Holiday party but hold it as a Pot Luck / White Elephant and potentially Silent Auction. It was agreed that the party will be held at the Cresthill Middle School on December 13**

MEMBERSHIP – RAY

- Efforts to maintain engagement of current members (1615 members – 1355 list emails)
- Efforts to attract new members
 - Orvis FF101/FT101 The BOD stated that FF101 was a great way to get new people into the Chapter but don’t know if the metrics show that they are active in the events or stay in TU

Other? Discussion moved into how we can attract a more diverse and inclusive membership into the organization. Scott took the action to reach out to CJ and Cyndy to see if they would like to be part of a working group in order to gain their perspectives on this subject. Cyndy stated she would be most happy to be part of the working group and has lots of great ideas that would help CCTU and the CWF organizations

OTHER BUSINESS

- Need to **identify** all property “owned by CCTU” so it can be documented in the TU database
- BOD Retreat –
 - A vote of the BOD members indicated that there is enough interest to proceed as though the retreat will move forward on August 19 – 21
 - Fishing Beats are being reserved but currently are not enough.

- More conscious usage of email by BOD members – less usage of REPLY ALL, cc folks that truly need to be cc'd, 24 hr. responses, etc.
- Bull Moose Committee – John

Meeting was adjourned at 823 pm

CCTU FY2023 (APRIL-MARCH) APPROVED BUDGET

	2021/22 9 months Actuals 12/31/2021	2021/22 PROJECTED YEAR END ACTUALS 3/31/2022	FY2023 2022/23 Approved BUDGET	BUDGET EXPLANATION
REVENUE/DONATIONS				
Annual Raffle - Proceeds	\$0	\$0	\$15,000	150 tickets at \$100/ticket (actual ticket price will be 100-processing fee)
Chapter Meeting Raffle - Proceeds	\$0	\$665	\$1,013	Assume 75% of previous years avg's (\$150/mtg) due to Zoom (9 Mtgs)
Unrestricted Donations	\$4,115	\$4,540	\$3,180	\$140 Paypal per month + \$1,500 random
King Soopers Program	\$1,501	\$1,977	\$2,000	Averaged \$495 per qtr in 2021/22 X 4 Qtrs
Amazon Smile Program	\$161	\$211	\$200	Averaged \$50 per qtr in 2021/22 X 4 Qtrs
TU National Rebate	\$110	\$110	\$110	used 2021/22 Actuals (decrease by \$200 from previous years)
Restricted Donations	\$250	\$250	\$0	
Qualified Charitable Distributions (QCD)	\$0	\$0	\$0	New item that has potential for creating revenue for the Chapter
Other	\$0	\$0	\$0	
TOTAL INCOME	\$6,137	\$7,753	\$21,503	
EXPENSES				
FUNDRAISING EXPENSES				
Annual Raffle - Processing Fees	\$0	\$120	\$130	Yearly Raffle License (\$50); Raffle Manager fees (4 x \$20 - good for 4 yrs) (No ticket cost since tickets will be virtual)
Annual Raffle Other Expenses	\$125	\$125	\$2,150	Booking fee and \$2k food at Breck Brewery
Annual Raffle Prize Costs			\$975	Orvis Items purchase at 50% discount
Chapter Meeting Raffle Expenses	\$0	\$150	\$700	Assume \$150/Qtr for raffle prizes + 100 for misc raffle expenses
CONSERVATION PROJECTS				
Alma River Walk Project	\$0	\$0	\$0	Alma Foundation no longer needs CCTU funding due to grants
Bear Creek Earth Day Project - Trees, Shrubs, Fencing	\$2,000	\$2,000	\$2,000	Same level as 2021/22
Clear Creek Clean-up	\$0	\$0		Included in Conservation Support to Events line item
South Platter River efforts	\$100	\$100		Remainder of Retristed funds can be used for Wigwam Bridge - No Special project is needed for these funds in 2022
CUSP - Deckers Corridor New Interpretive Signs	\$1,250	\$1,250	\$1,250	Signage Installation - One-half of budget remaining from 2021/22
CUSP - Upper Gill Trail Reroute Trail Work	\$0	\$0	\$2,500	Authorized in 2021/22
Mineral Park Project	\$1,114	\$1,114	\$0	
Mineral Park Project (Food)	\$272	\$272	\$0	
River Watch/Insect Analysis/Temp Monitoring			\$100	
CPW - Fisheries Equipment	\$0	\$0	\$1,600	
Conservation Support to Events	\$0	\$0	\$1,500	
Repair to the Wigwam Creek Bridge			\$4,800	Approved by email vote to move forward with this task
USFS Gill Trail Engineering Study				USFS potentially needs \$40-50k for this item (\$20-25k matching needed). Matching funds 1/2 TU, 1/2 BHA (Backcountry Hunters and Anglers)?
TU Orphan Boy Mine Restoration			\$5,500	This is to pay for Engineering design of the project
EDUCATIONAL PROJECTS				
CSU Steve Bailey Scholarship	\$4,200	\$4,200	\$4,200	Assumes same as 2021/22
CTU Headwaters Youth Program	\$2,000	\$2,000	\$2,000	We have \$1171 in restricted funds for Youth Programs (Bud McAllister)
CTU Youth Camp/Sharon Lance Fund	\$0	\$0	\$1,200	Sponsor 2 anglers/campers @ \$600/person (Nominations 2/1 - 4/10)
Come Fish With Us	\$38	\$38	\$300	Used previous budget plus \$ for BBQ
Proj Healing Waters Crystal Lake Trip	\$0	\$0		
Ladies Fishing on the Fly	\$0	\$0		We have \$500 of retricted monies for this effort
GENERAL & ADMINISTRATION EXPENSES				
Holiday Party	\$125	\$125	\$200	potluck at CMS
Annual Picnic (permits/fees)	\$225	\$225	\$250	Assumes Reynold's Landing is the site
Annual Picnic Food (Vendor food Service)	\$350	\$350	\$500	
Newsletter and Website Fees	\$658	\$658	\$920	\$588 Const Contact, \$312 Square Spc (website), \$20 Domain
Chapter Meeting Room Rental	\$0	\$275	\$560	Assumes full year (9) of meetings at \$47.50 per mtg + \$132 for Planning Mtg
BOD Travel, Name Tags, Other	\$0	\$55	\$250	Assume half of 2020/21 budget
Chapter Meeting Expenses	\$0	\$326	\$600	Assumes two speakers will require room/board expenses
Membership Fees	\$110	\$110	\$150	Zoom
Bank Fees	\$50	\$50	\$0	No Bank fees at Chase
CTU Gala	\$1,495	\$1,495	\$1,500	Tables are \$800 + \$700 worth of Orvis Product
Financial Consulting costs	\$0	\$250	\$0	
Ray Carney Memorial Volunteer of the Year Award	\$300	\$300	\$300	
Paypal Processing Fees	\$60	\$71	\$85	Assumes Paypal user fee increases as in previous years
Misc Expenses	\$250	\$250	\$500	same as 2021/22 Budget
TOTAL EXPENSES	\$14,723	\$15,910	\$36,720	
NET INCOME	(\$8,586)	(\$8,157)	(\$15,218)	
ENDING FUND BALANCE	\$40,599	\$41,028	\$25,810	
DESIRED ONGOING RESERVE FUND			\$10k - \$20k	

CCTU ROLES & RESPONSIBILITIES - 2022

Role	Responsibility
President Monthly BOD Meetings – Agenda, Run Mtg Monthly Chapter Meeting – run meeting Annual Strategic Planning Meeting Liaison/Point of Contact for CTU Questions/Follow-ups Attend CTU Quarterly Board Meetings	Scott Tampa
Vice President	Brian Young
Treasurer Bookkeeping – Checks, Monthly Bank Recs, etc. Quarterly Filings, Raffle Filings	Aaron Gardner
Secretary	Allen Adinoff
Zoom Meeting Manager – BOD Meetings, Chapter Meetings	Barry Wiebe
Meeting Planning – Speakers	Brian Young (Lead) John Aaron Scott Tampa Richard Pilatzke
Fundraising – Raffle Program 2022	Allen Adinoff (Lead) Richard Pilatzke Peter King Ray Nagashima Barry Wiebe – online sales Ron Taniwaki – social media sales John Egan: entertainment director
Conservation Projects	John Egan (Lead) Peter King Klug - Clear Creek his last year Jim Rasmussen – River Watch
Membership	Ray Nagashima Jerry Wilson
Website – Ongoing Management	Brian Young (Lead) Mike Myers Ron Taniwaki
Newsletter	Brian Young
Social Media – Facebook Page, YouTube, Instagram	Brian Young (Lead) Ron Taniwaki Aaron Gardner
Monthly Meeting Raffle	Jerry Shin (Lead) Alex Speicher
Raffle Manager License	Jerry Shin (exp 1/15/2025) Scott Tampa (exp 1/14/2026) Alex Speicher (exp 3/2026) Allen Adinoff (in work) Aaron Gardner (in work?) Stephanie Young (exp 12/19/2022)
Come Fish With Us Events	David Coward (Lead) Bruce Foss Ron Taniwaki (BBQ)

	Harlan Husmann – Moving Waters
Summer Picnic Planning – Reserve location, permit, food, entertainment August 2022	Barry Wiebe (Lead) Peter King (? Still involved) Ray Nagashima
Holiday Party Planning –Find location, Liquor, etc.	OPEN
BOD Retreat Planning & Food	Scott Tampa (Lead) Ray Nagashima Jim Klug
Project Healing Waters Crystal Lake Trip	Richard Pilatzke
Ladies Fishing on the Fly	Cyndy Scholz Steve Scholz
Youth Program Coordinator Develop Youth programs Youth Camp Scholarships – identify 2 kids for scholarships annually	Ray Nagashima
Coordination of Steve Bailey Memorial Scholarship at CSU	Allen Adinoff (Lead) John Aaron
Green River Chapter Trip	Rich Hus
Bighorn River Chapter Trip	Rich Hus
San Juan River Trip	Jerry Shin

LIST OF BOARD MEMBERS

Current Board Members

John Aaron
Allen Adinoff
John Egan
Aaron Gardner
Ray Nagashima
Scott Tampa
Ron Taniwaki
Barry Wiebe
Brian Young
Harlan Husmann

Emeritus Board Members

Cam Chandler
George Franklin
Ken James
Jim Klug
Peter King
Sharon Lance
Matt Moskal
Mike Myers
Richard Pilatzke
Jim Rasmussen
Buzz Soard