



Board of Directors Meeting Minutes

December 1, 2020

Location: Via Zoom video conferencing

Present – Allen Adinoff (President) Brian Young (Vice-President), Peter King, George Franklin, Scott Tampa, John Cris-tantiello ; Ray Nagashima, Richard Pilatzke, John Aaron, David Coward, Jim Klug, , Richard Pilatzke

Absent: Todd Johnston (excused), Jim Rasmussen (excused), Buzz Soard

Guests: Geoff Elliot Geoff.Elliot@tu.org CTU Youth Education Coordinator; Ron Taniwaki rtaniwaki@gmail.com

Emeritus: Cam Chandler, Ken James, Sharon Lance, Matt Moskal, Mike Myers, Jim Klug, Richard Pilatzke,

7:00 PM – Allen called the meeting to order. A quorum of 10 was established.
Meeting was held by Zoom video conferencing kindly arranged by George Franklin

A motion was made to approve the November meeting minutes, seconded and the minutes were approved.

CALENDAR REVIEW: Key Events: [see calendar](#)

CALENDAR REVIEW / MEMBERSHIP MEETINGS

Date	Event	Topic	CCTU BOD Coordinator	Presenter Contact Info
11/10/20	CCTU Board Meeting	date changed due to election November 3		
11/17/20	Membership Meeting	Kirk Deeter: Little Red Book and general fly fishing topics	Peter King	
12/1/20	CCTU Board meeting	via Zoom		
12/16/20	CCTU Annual Holiday Party	CANCELLED	John C	
1/5/21	CCTU Board meeting	Via Zoom		
1/19/21	Membership Meeting	Josh Nugent – Out Fly Fishing Outfitters, Calgary The Seven Deadly Sins of Sight Fishing, The Seven Deadly Sins of Streamer Fishing	Brian	
2/6/21	CCTU Annual Planning meeting	Via Zoom (9:00am – 11:30am)	Brian	
2/16/21	Membership Meeting	Dick Jefferies – Rocky Mtn Fly Casters, Poudre Headwaters Cutthroat Restoration Project	Brian	
3/2/21	CCTU Board Meeting	Via Zoom		
3/16/21	Membership Meeting	Chip Swanson – Breckenridge Outfitters, 2018 Orvis Endorsed Guide of the Year, Winter Fly Fishing	Brian	

President's Report:

- **Calendar Reminders: see above. Multiple cancellations due to COVID 9 pandemic.**
 - It was decided that there would be no membership meeting in December but during the November membership meeting Richard Pilatzke asked if this could be readdressed at the December BOD meeting – Richard requested that we hold a meeting to see how things were going with the Chapter membership. BOD discussed that this would still be a virtual meeting and that we should wait until we could all get back together to have this type of meeting (potentially Spring or later)
 - Need to find a date for the Annual Planning meeting (Meeting date was established for Feb 6, 2021 and will take place in lieu of the BOD meeting)
- **CCTU President:** Allen will be completing 6 years as CCTU President in February 2021, having initially agreed to a 2 year term. He announced his intent to remain on the Board, but to step down as President beginning January 1, 2021. A new replacement will need to be found. Cam Chandler has identified a potential replacement. Further discussions are pending.
 - It was suggested that Allen develop a “bullet list” of tasks expected of the President. A separate document developed by TU National is attached below.
 - Brian Young volunteered to plan and lead the Annual Planning meeting: date 2/6/21
 - We will need to share in Presidential duties regarding the monthly Board meetings until a new Prez is identified. January 5th Board meeting: who will prepare and lead it?
- **Peter King would like to move to Emeritus status. A vote was taken by the BOD and the request was approved.**
- **Special guest Ron Taniwaki:** introduced to the Board by David Coward; Ron has shown interest in joining the Board. He is offering to help out in anyway he can and has a background in performing Social Media tasks.
 - **Geoff Elliot – CTU Youth Education Coordinator:** As the Youth Education Coordinator, Geoff oversees CTU's suite of youth education programs, including Trout in the Classroom, STREAM Girls, River Watch, and the Conservation Camp. Geoff joined the BOD meeting to find out what are the CCTU Youth Programs that we are involved with and who in the organization is leading the Youth Education efforts. We as a Board discussed our attempts in supporting projects such as the Eagle Scout candidates and Chris Hunt (teacher in Aurora) but due to Covid concerns this year have only found success in the “Come fish with Us” activities since other gatherings have all been cancelled. Geoff stated that CTU would like to start to have monthly meetings with the Chapter representatives to discuss what each chapter is having success with and where CTU can help out. Board action to find someone to lead this effort. **Denver TU apparently has a strong program; it seems to require someone who is passionate about the issue. Geoff also suggesting creating a network of Chapters to share ideas.**

Membership Meetings:

- **Cresthill Middle school.**
 - . Brian reported that we are reserved through June, 2021 and does not foresee us losing our ability to continue using this facility in the future
- **Committee was formed: Brian, George, John A, John C, Jim R, Scott, and Richard**
 - John A working on Western River Conservancy speaker: out of Washington DC; pending?
Mike Gotlieb; Lake City area: John A to preview his presentation before making a decision

- Brian will reach out to Chip Swanson (Winter Fly Fishing)
- Ashley Rust from CTU: John A to contact
- John A will reach out to Barbara Rick, School of Mines, re possible presentation on effects of climate change on high altitude fishing. Also reach out to “The Bug Guy”
- Peter will reach out to Max Pavel at the fly shop *AvidMax*. They do guided trips across the west and Max indicated an interest in giving a presentation to CCTU
- Brian suggested that the Committee “regroup” in looking at speakers. Brian said that he will look at this in the near future

Conservation Programs/other events: George

- **Cheesman Canyon: Scott Tampa, Peter King, George Franklin with assistance from John Egan**
 - There has been lots of discussion about how to best protect and preserve the Canyon. John Egan suggested an approach in an email November 2

Scott Tampa, Peter King, George Franklin with the assistance of John Egan will continue to work this project and will formulate a written document that puts boundaries on the effort CCTU will provide so the lead Board Member has guidance when speaking to CPW or the FS . These boundaries could include (but not limited to) not wanting to fund rangers downstream of the confluence with the North Fork, Nothing below mile 67.2 (near Scraggy View) where the river is no longer special regulations? Just Cheesman upstream from the Wigwam “iron curtain”, If CCTU volunteers are provided, what will they do and will there area be limited to Cheesman Canyon?

- It was agreed that reengaging with the USFS and SPEB would take place after the first of the year
- In the meantime, Peter will arrange a Zoom mtg in the next week or two with two wildlife managers at CPW and CCTU/David Nickum to explore interest in the AHRA concept
- Sign Replacement: the existing Gill Tail/Cheesman Canyon map/sign was recently vandalized. **Scott Tampa.**
 - Contact to the USFS was initiated regarding artwork.
 - Reply received on 8 October that USFS was already in work on getting new sign reproduced. They requested CCTU’s support in providing suggested updates to the sign (received from Pat Dorsey) new TU/CCTU logo’s, pictures of people fishing in the canyon, pictures of fish caught (and released) in the canyon and some pictures of the canyons itself. This requested information was provided to the USFS and the new sign is being created by their Center of Design and Interpretation. A status meeting between Lisa Heagley (USFS) and the person leading the CDI was to take place on 10 November but was deferred due to conflicting meetings. **On December 1, a first draft copy of the Cheesman Canyon sign was provided by the USFS for review and comments. A copy of this request was sent to Pat Dorsey for his review. Comments were provided back to the USFS and we are awaiting the next draft artwork**
- **Colorado River Headwaters Chapter:**
 - Presentation by Kirk Klancke was made to the Board in October describing the Headwaters Chapter shortfalls/needs
 - Following the presentation, the Board decided by a vote of 9 to 2, to provide \$5,000.00 to the Chapter earmarked for the following activities Allen has had further discussions with Kirk clarifying these contributions

- \$1,000.00 for Stream Monitoring: a check should have issued (verified by Todd that it was issued)
- \$4,000.00 for their “Learning by doing” project (\$1K Stream biologist and \$3K attorney): Kirk has clarified with TU National how to best facilitate this as the project is technically funded by TU. Kirk noted that TU National is delighted with the notion that local Chapters are supporting each other.
 - A \$4,000 check needs to be sent to:
 - Trout Unlimited / Attn: Accounting Dept / P.O. Box 101630 /Arlington, VA 22210-4630
 - The check will need to be coded WSWC01 to get into the headwaters of the Colorado River account.
 - Todd sent the check to Allen who forwarded it to TU National with an accompanying letter which was also sent to all Board members.

South Platte Enhancement Board: **Status Report. We are waiting until January to hear from Brian Banks regarding the River Ranger.**

- Call for grant proposals. Nickum said (9/22 email) a grant could help support River Rangers. He suggested CCTU working with CPW District Manager, Brian Banks. Peter reached out to Mikele Painter, who said Brian Banks and Lisa Heagley are working on budget for this. Mikele will help set up a mtg with CCTU. Report - A meeting (zoom) was held on October 16, 2020. Attending was Mikele Painter, and Brian Banks representing the USFS; David Nickum representing the SPEB and CTU; John Egan representing the Bull Moose Committee/CCTU; Peter King, George Franklin and Scott Tampa representing CCTU.
 - Summary of discussion:
 - USFS thought that the River Ranger Patrol program was very successful
 - Education outreach (fire restrictions, fishing regulations, directions, parking; pick up litter; minor maintenance
 - Two seasonal (8 week duration) River Ranger positions funded by SPEB grant (\$12,500)
 - The USFS would like to continue this project in 2021 with two GS-5 Seasonal employees working for 6 months at a projected cost of \$40,000. They currently do not have the funding for these positions but have included the cost in their 2021 budget request. The difference between the \$40,000 requirement and what government funding is provided is what will be required from outside agencies to make this program viable.
 - How can CTU/CCTU help?
 - Cash/Donations
 - Volunteers
 - Lobbying
- Alma Foundation: George
 - Update from George after discussions with Jara Johnson George provided an updated status on the Riverwalk project which showed progress being accomplished by both the youth crew and the adult crew (CCTU funded). Items of note:
 - § The Foundation does not expect to need any future funding from CCTU as they have been receiving Grant funds
 - § A neighboring mining company had an accident which borders on the Riverwalk project. No information was available if this incident impacted the middle fork of the South Platte River. John Aaron was going to place a call into Jara Johnson to see if he could obtain further information
 - §

- CUSP: requested grant for blocking social trails and planting willows on main stem of S Platte: \$2000 approved: No new info from CUSP. George to reengage CUSP on status. George stated that CUSP had no big volunteer projects in 2020. They have been working from home since the pandemic hit in March and have been engaged in fire mitigation projects in Divide, Bailey, Fairplay, Woodland Park and at nearby Catamount Open Space Park
- Bear Creek Earth Day Project: \$1,600 was approved at the planning meeting: **ON HOLD PENDING RESCHEDULING OF THE EVENT**
- **Forest Service: adopt a stream** Jim R: Being pulled together now by USFS: pending
- Youth Education/Education: **Geoff Elliot, Director of Youth Education CTU** (See discussion material in the Presidents report/Special Guest section)
- **TU National legal defense funds:**
 - CCTU had budgeted \$10,000 to TU National to support lobbying efforts and legal fees. We need to send two separate checks made out to "Trout Unlimited: and use the following codes in the memo line so they are deposited correctly:
 - Bristol Bay/Pebble Mine \$5,000: Bristol Bay – BBAYUN: Funded **the Army Corps of Engineers recently rejected the project, dealing what will hopefully be the final death blow. Our donation was money well spent.**
 - Waters of the United States \$10,000: Clean Water Act – PISCES: Was on hold pending outcome of fundraising. Would this be needed with a new Presidential Administration? The value of this line item has been reduced to \$5,000.00 due to reallocation to the Colorado River Headwaters Chapter it **would appear that the Chapter could wait on this donation. Consider further donations to Headwaters Chapter**

Local Fishing trips: David

Green River Trip (April)– Brian asked if this trip should be cancelled for 2021. We also need someone to take over the leadership of this trip

Financials –Todd Johnston /

- Presentation of Financial reports through **11/30/2020**
 - Current cash is \$ 36,425.00
 - **Volunteer hours are needed:** There is a new form Patrick sent it out for Board members to complete. Results need to be provided by the end of March, 2021, so Todd requires input no later than the end of February
 - Todd has indicated that preparing the Chapter's taxes is not something he feel qualified to do.
 - § Will Todd remain as CCTU Treasurer keeping track of "the books", check writing, etc.
 - § We will need to find a qualified person to prepare our taxes, filings with the State, etc.
- Steve Bailey Memorial Research Fellowship donation (2021) – John Aaron suggested that the grant for next year have restrictions applied to it such that the student selected for this grant have his/her studies aligned with the mission of CCTU. Idyllically, the restrictions would require the student to be studying fisheries biology or aquatic entomology with an emphasis on cold water fisheries in Colorado
 - George Franklin will initiate discussions with the Colorado State Education representative to advise them of our wishes and to start the discussion

Fund Raising/Giving:

Radowear: We have a new corporate sponsor: Radowear.com They make fishing clothes, etc. with Colorado logo. John A to interface

• **Annual Fundraiser 2020: Peter**

- Thank you letters: these letters need to be sent to our current donors
 - Regular monthly: Allen. ~~This will be done at the end of the year and will also serve as notification of their charitable donation.~~ This has been completed
- **Considerations for 2021**
 - Need to identify a committee Chair – Allen stated that he will take on this position. This acceptance is conditional on negotiations on the terms of the job description.
 - Need to work on on-line sales

Partnerships with Industry: Peter King

- Ongoing discussions with Boeing re: funding for CTU youth education programs. Plan to submit grant request, March 2021 Peter stated that he will work with Geoff Elliot (CTU)

MEMBERSHIP – RETENTION AND RECRUITMENT: Ray

- Rainbow Falls raffle prize for new meeting attendees: on hold for now
 - Need list of hosts: do we have this?
 - Link winners with specific hosts. 30 day limit to make contact and arrange date
 - Offer April – October
- Ray mentioned that all Military and First Responders get a free 1yr membership into Trout Unlimited. Ray stated that these individuals would be good people to support our Project Healing Waters outing each year.

duplicate heading

Newsletter/Website/Communications:

- Website –
- Constant Contact: This is currently up and running. Brian stated that we will need to renew this contract for next year. Constant Contact contract costs \$580/year. BOD approved the expenditure during the November BOD meeting
- Meet Up: Todd is posting our meetings on this social media

Other Business:

- Brian announced that Orvis Give Back Days had raised \$1,700 for CCTU. Allen went to Orvis for the check presentation ceremony. Has the check been received? Not yet, Brian stated that “the check is in the mail”. Brian stated that the check arrived today (1 December).

Meeting was adjourned at _8:16pm__

The Role of Chapter President as Developed

by TU National

11/29/20

The TU chapter president sustains the work of the chapter by providing governance, leadership and strategic direction. The president is expected to review and understand the organization's bylaws, policies and procedures, financial and legal situation, and strategic plan. As the board ambassador, the president acts as a spokesperson to the larger community. By modeling appropriate behavior, the president sets high standards for board conduct and intervenes if conflicts arise. Anyone taking on this role should have demonstrated community leadership, feel comfortable delegating, have good group dynamic skills and have the ability to communicate well, listen and seek input from others. This simple checklist is intended to help new presidents understand the key functions of the role, but please keep in mind that every chapter is different so it's critical to cater a comprehensive checklist to those realities. Specific responsibilities include:

When first taking over as chapter president:

- Ensure the outgoing chapter president lists you as the president in the Leaders Only Tools section of tu.org.
- Review the position description in advance of discussing your role with the board
- Confer with the chapter president to ask for lessons learned.
- Make sure the signatories on the chapter bank account are current.

Set the Vision, Culture and Expectations of the Board

- Develop and/or implement the chapter's strategic plan
- With the Executive Committee, develop, approve and track a budget of chapter expenses and revenues each fiscal year.
- Assist the nominating committee in recruiting board members and aid in new board orientations.
- Appoint committee chairs and serve ex officio on committees.
- Periodically consult with board members on their roles, help them assess their performance, and plan for leadership development and succession.
- Mentor and train your chapter vice president. Consider delegating projects like organizing a leadership recruitment committee, leading the strategic planning process or other projects of interest to build and foster leadership with your support.
- Lead by example and prepare an agenda for each month's board meeting and distribute it out to the board well in advance of each meeting.
- Review outcomes and metrics created by the chapter for evaluating progress against its strategic plan

Serve As the Face and Voice of the Chapter

- Serve as the spokesperson for the chapter at public gatherings and hearings.
- Develop and manage relationships and communicate with partners, the media and other stakeholders.
- Represent the chapter on the state council, attending regular council meetings.

Manage and Delegate the Administration of the Chapter

- Ensure that elections are carried out regularly in accordance with the chapter's bylaws.
- Ensure that board resolutions are carried out.
- Ensure that the chapter is meeting all legal and fiduciary responsibilities.
 - With the chapter treasurer, ensure the Annual Financial Report and required IRS Forms are filed annually and on time. See TU's online resources for financial management and reporting
 - Read and become familiar with TU's risk management and insurance limitations and ensure the chapter is in compliance.
 - Ensure donations to your chapter are properly acknowledged.