

CUTTHROAT CHAPTER TROUT UNLIMITED (CCTU)

Board of Directors Meeting Agenda

Tuesday, January 2, 7 pm, via Zoom

In attendance: Scott Tampa (President); John Egan (Vice President); Meg Renton (Treasurer); Kristy Yearsley (Secretary); Harlan Husmann; Mike Myers; Ali Sutphin; Mark Davis; Austin Stark; Ron Taniwaki; Ray Nagashima

Quorum was established - 11 of 11 present. Started at 7:02PM.

Agenda:

Approval of the December 2023 Meeting Minutes - [Approved](#)

Calendar Review

- January 2 – CCTU BOD Meeting
- January 16 – Membership Meeting – Katrina Hettinger, TU Front Range AML Project Manager – Grizzly Mine Restoration Project 2024
- January 19, 20 & 21 - Denver Fly Fishing Show Gaylord Rockies Resort
- January 27 – CCTU BOD Annual Planning Meeting
 - Plan to present funding requests for your areas of responsibility.
 - [At Highlands Ranch South Ridge \(4800 McArthur Ranch Rd\) 09-1300. Conference room is just past the entrance on the left.](#)
 - Austin will bring a computer and a projector
 - Any material needed should be sent to Austin prior to the meeting or brought on a USB.
- Feb BOD meeting is canceled due to proximity to Annual Planning Meeting
- April 20 – Earth Day project with the City of Lakewood
 - Will discuss how much we want to give them at the Annual planning meeting

President's Report

- Ray Carney Memorial Volunteer of the Year
 - [Cyndy Scholz - led stream girls, Troutfest](#)
 - [Will present this award at the January membership meeting.](#)
- CCTU Board of Directors - Current BOD make-up - 11 Board Members, 8 Emeritus Board Members - majority 6 required for quorum.
 - Fundraising – **Need volunteer(s) to take on 2024 fundraising efforts.**
 - Openings are also available to help with Project Healing Waters, Summer picnic/raffle.
- Project Healing Waters – Richard has advised that he will not be leading this effort any longer. Is there someone in the Chapter that can take on this responsibility? The fishing event this year is June 29 and is run by Project Healing Waters. It might be that CCTU only needs a contact person to recruit volunteers. [Richard provided PHW contact information and previous volunteers to the event. Scott will send a message to all previous volunteers to see if any of them would like to lead the next event.](#)
- November Membership Meeting

- The new loudspeaker was very successful. We now need to determine how to get better sound quality in the YouTube video. At next meeting we can investigate speaker placement next to computer/camera
- The presentation regarding horseback riding/fishing the flattops was brief in content, but generated questions from the audience which helped fill in the information gap.
 - Future presenters should provide a draft copy of their presentation for review to make sure that enough information will be provided to the membership vs just commercial content.
 - Short presentation allowed members to mingle and get to know each other.
 - We discussed the length of topics. We do not regularly want short presentations but it would be nice to have them intermittently. It will be topic and presenter dependent.
- CCTU Website - All Board members encouraged to review the current website and provide comments to Mike for updates. Need to update the Board of Directors listing. Photographs from all new board members should be sent to Mike Myers for inclusion into the site.

Membership Meetings -

- Upcoming Meeting topics:
 - January 16 - Katrina Hettinger, TU Front Range AML Project Manager – Grizzly Mine Restoration Project 2024.
 - February 20 – Gill Trail Restoration Project update. Bill Mangle (ERO Resources has been confirmed)
 - March 19 – CCTU BOD elections by the Membership; Pat Dorsey, subject TBD
 - [April 16 - Ron Belak on URAD lake cleanup](#)
 - [May 21 - holding a speaker spot for Taylor Stack \(scholarship recipient\) to present their work. Need another topic - possibly Michael Stickley.](#)
- [Ideas for future monthly meetings:](#)
 - [Green, Big Horn, San Juan trips](#)
 - [Fly tiers night with multiple fly tiers/station and raffle to win the flies tied.](#)
- Purchasing prizes for the Membership Meetings – Good idea or not?
 - 2023 Data (7 meetings)
 - Raffle Income (thru Nov) = \$2,287
 - Cost of Merch used to date (thru Nov) = \$1,474
 - Difference = \$813 and $\$813/7 = \116 per meeting
 - 2022 Data shows about an average of \$100 per meeting
 - Board should continue to think about this and if we want to continue purchasing prizes for raffle at the membership meetings. [We will discuss this at the annual planning meeting and determine if we will continue for 2024.](#)

Conservation Programs (John E)

- South Platte River Corridor/Cheesman Canyon – John E
 - CUSP Signage - \$1250 to be paid in FY23/FY24. A total of 10 signs will be produced, currently in the design process via CUSP. For simplicity, all the signs will be identical, thus CCTU's name and logo will appear on all ten signs. To be installed in TBD. Artwork is under development, CUSP has CCTU artwork for incorporation on the signs. CUSP and Denver Water have apparently reconciled their differences. CCTU will make its contribution towards the signs once they are installed. The \$150 of restricted funds will

be used for this effort. Expect installation Spring 2023. Nothing new to report other than the rough decisions are done. The new sign should be ready by the end of the month. (Allen – this sign is different than the CUSP signs. [Sign is in place.](#))

- Lower Gill Trail: USFS has acknowledged that the Gill Trail needs restoration work performed to lessen the amount of erosion happening due to natural events and greater usage. Denver Water has agreed to partner with the USFS for their portion of the trail improvements. CCTU will be in the loop as this project develops. CCTU has submitted this stretch of river as our “Priority Waters” to CTU This remains a continuing effort.
 - This is moving forward. Contract has been executed between Denver Water and the professional trail design firms (Tapis Assoc Inc & ERO Resources Corp) to map and assess the existing Gill Trail conditions, and to provide recommendations for trail design improvements. They want to open discussions with trail users and collect data. Effort should start sometime between September and October. Not much for us to do right now. CCTU/ERO Resources contract has been executed for the project Phase 2 work. The scope of this contract provides:
 - Gill Trail Pilot Project Area – July 31
 - Improvements and Management Strategy – Sept 30
 - Implementation Recommendations – Sept 30
 - Final Report – December 31
 - [The final report \(draft\) was provided to CCTU on 21 December. ERO Resources is looking for comments by 26 January. A copy of this document was provided to the BOD for comments.](#) Scott has a note out to see what the status of this is. Nancy is going to be a big help for grant writing. Mark doesn't know of any upcoming grants we should be looking to get money for. We understand the scope but we need someone who can figure out what the scope would cost so we know the amount to request in the grant.
 - We may have to register with sam.gov to get federal money.
 - Need to determine who will manage the project (contract) once awarded.
- The sign has been ordered. Total cost is \$850. CCTU had budgeted \$500, so that's what they'll receive . The USFS wanted to redo the sign at the trailhead near the parking lot for the Cheesman Canyon. CCTU paid \$500 to get the sign made but when it showed up, the USFS noticed that there were errors. Therefore a new sign is being made by the vendor and should be sent to the USFS by the end of the month.)
 - The USFS, CCTU and members from the Colorado Mountain Biking Association (COMBA) performed a site review of the Gill Trail on Friday, September 8 per a request from the USFS. The Forest Service was concerned that the trail was in such a degraded state that warranted immediate remediation. Following the walkdown, COMBA sent repair recommendations to the USFS who then received approval to authorize immediate action to fix sections of the main Gill Trail. COMBA was asked to lead the repair teams who would be comprised of COMBA personnel and members from the CCTU compiled list of volunteers. A request was sent to this list of 364 volunteers to help repair the trail for the dates of September 20 and 21. Led by our own John Egan and Mark Davis, these teams of volunteers were able to repair the Gill Trail from the lower Gill Trail parking lot to the USFS boundary with Denver Water. The repairs to the trail from the boundary to the top of the trail near Cheesman Dam will be performed by Denver Water personnel and CUSP by contract
 - The Draft copy of the *Gill Trail Assessment Pilot Project Summary* was received on 9/29/23. This Pilot Project summary describes the pilot project

including construction notes of what needs to be done at each specific stretch of the trail or specific point, design methodology, and next steps. Look to a 2024 project. A contract Milestone payment of \$9000 was made to ERO Resources from our SPEB Grants funds (from our \$40K restricted monies).

- Implementation of the Pilot Project will be the focus in 2024. Cost estimate for this Pilot Project is being developed by the ERO/Tapis team. USFS has stated that they may have up to \$100k in funds to put into this project.
- CPW: CCTU is not recommending a donation for FY 2024 as there does not seem to be a need.
- Lakewood Tree Planting: we need a budgetary commitment from them.
- [URAD lake cleanup - Aug 17th or Aug 24th](#)
- [South Platte river cleanup - Earlier in the year. need to pick a date.](#)

FINANCIALS – Meg

- [Updated financials sent by Meg in separate email prior to meeting \(latest from email is reflected below\)](#)
- Current financials through Dec 31, 2023, = [\\$54,775.03](#) (See Treasurer's report [\$22K is a restricted grant fund]); down \$6,457 from last month. So available non-restricted funds are [\\$32,383.13](#).
 - Income of \$ 2,682
 - Additions: Dec Silent Auction (\$1,357); Donations (\$1,325 + [\\$970.61](#))
 - Expenditures of \$9,659
 - Debits: \$9,000 for Gill Trail Milestone; \$100 for Raffle License renewal; \$300 for gift certificate; \$219 for printer cartridges, \$40 for room rental (Jan meeting)
 - Scott will provide spending overview for FY2019, 2021, 2022 for upcoming planning meeting and will provide FY2024 plan/actuals/FY2025

FUNDRAISING:

- 2024 Fundraising
 - A committee with new leadership will need to be established. Meg, Mike, and Allen volunteered to be part of the committee. Any other BOD members interested in joining/leading the committee are welcome.
 - Having a silent auction instead of a raffle was discussed, especially given the logistical hassles of ticket sales. Discussions with CTU on using their on-line sales approach were held during the CTU Rendezvous. (CTU collects the on-line sales, CCTU will mail/phone copy the tickets to each purchaser. We will still have paper tickets like 2023).
 - Meg compiled a final report of the 2023 raffle. 2024 Raffle committee needs to review and make recommendations on how to proceed.

COMMUNICATIONS

- Chapter Webpage – Nothing to report
- Newsletter – ***Send out no later than one week following BOD meeting***
 - [January items](#)
 - [Zoom link for the membership meetings updated and provided to Harlan for incorporation into the Newsletter announcements](#)
 - [3 articles from western rivers conservancy \(John sent to BOD\)](#)
 - [Scott to write recap of holiday party](#)
 - [Denver Fly Fishing Show: include an announcement](#)
 - [Blue river links to other news outlets articles](#)

- Integration of the web page, newsletter, and other social media
 - All stories and chapter highlights that we want to put into the Newsletter, Website and Social Media (Facebook/Instagram) should be sent to Cory, Mike and Meg so the message can be integrated across our different communication methods.

Youth Programs

- Trout in the Classroom: Ali will support this effort as part of her Youth Education Directorship although she will need help if something is required during the work days as she is fully employed
 - There are 11 schools in our Chapter's geographic area that are participating in TIC for the 2023/2024 school year.
 - Round 2 of "fish food" delivery was performed on 11/28 by Ray and Scott. The amount of food provided should last till 2030 or the end of the school year, whichever occurs first.
- CSU Scholarship — CCTU has raised the scholarship amount to \$5000.
 - Allen will continue to lead this activity for the 2023-2024 Academic year
 - Scholarship awarded to Taylor Stack, graduate student in trout conservation genetics. His presentation will occur spring 2024. Allen has been in contact with him.
- **Other programs**
 - Come Fish With Us
 - Lake Lehow –There will not be any more events for the remainder of this year.
 - Stream Girls – We had a successful Stream Girls 1.0 and 2.0 outing on Sept 9 & 10. This event was led by Cyndy Scholz and had volunteers from CCTU, West Denver TU, Colorado Women Flyfishers, AvidMax and parents and troop leaders of the girls attending. See our Instagram and Facebook posts for more details.
 - Moving Waters:
 - There will not be any more events scheduled for the remainder of the year.

MEMBERSHIP – RAY

- Orvis (Park Meadows & Cherry Creek) are starting up their Fly-Fishing Classes again. They provide a free TU membership to each student. The new store manager at the Park Meadows store is Jakob Smith. He has reached out to CCTU to start fostering our relationship together.
- Current membership is about 1750. Probably got around 350 from Cherry Creek Angler
- People who use the CCTU web site to join TU are automatically assigned to our Chapter

OTHER BUSINESS

- Bull Moose Committee – John
 - John sent out the latest BMC notes on December 16
- BOD Retreat – Do members want to take a long weekend (after the Annual Raffle in August) to take a trip together? Would anyone be interested in horse packing into the Flat Tops and living in tents and eating guide food for a weekend? Another trip to a destination (i.e. like our Gunnison trip this year)? Consensus was to do it again. John will pursue options ASAP as places book up early
 - [Would like to make a decision at the Annual board meeting](#)
- January 19, 20 & 21 - Denver Fly Fishing Show Gaylord Rockies Resort
 - [Need to discuss how we divide and conquer to make contacts for presentations and fly tying demonstrations.](#)

- Scott to ask Takahashi (sp?) to guest speak
- John will ask additional contacts to guest speak
- Scott will talk to Phil about fly tying demonstrations
- Scott to ask Pat Dorsey's son if he will be in town during the Feb chapter meeting to do a fly tying demonstration
- Scott has fliers for the chapter that he will send to everyone to update and use as distribution material at the fly fishing show
- Should we get a table at the TU gala? \$1300 per table (10 people). BOD will discuss and determine at the annual planning meeting.

Adjourned at 8:03PM.

CCTU ROLES & RESPONSIBILITIES

Role	Responsibility
President Monthly BOD Meetings – Agenda, Run Mtg Monthly Chapter Meeting – run meeting Annual Strategic Planning Meeting Liaison/Point of Contact for CTU Questions/Follow-ups Attend CTU Quarterly Board Meetings	Scott Tampa
Vice President	John Egan
Treasurer Bookkeeping – Checks, Monthly Bank Recs, etc. Quarterly Filings, Raffle Filings	Meg Renton
Secretary	Kristy Yearsley
Meeting Coordinator – BOD Meetings, Chapter Meetings	Austin Stark
Meeting Planning – Speakers (Needs new members)	John Egan Positions Open
Fundraising – Raffle Program 2024	Position Open
Conservation Projects	John Egan (Lead) Jim Rasmussen – River Watch Kristy Yearsley
Membership	Ray Nagashima Jerry Wilson
Website – Ongoing Management	Mike Myers (Lead)
Newsletter	Harlan Husmann
Social Media – Facebook Page, Instagram YouTube	Meg (Lead) Austin Stark
Grants	Mark Davis
Monthly Meeting Raffle	Jerry Shin (Lead) Alex Speicher
Raffle Manager License	Jerry Shin (exp 1/15/2025) Scott Tampa (exp 1/14/2026) Alex Speicher (exp 2/2026) Allen Adinoff (exp 5/2026) Meg Renton (exp 5/2027)
Come Fish With Us Events	David Coward (Lead)

	Bruce Foss Ron Taniwaki (BBQ) Harlan Husmann – Moving Waters Mark Davis – Moving Waters
Summer Picnic Planning – Reserve location, permit, food, entertainment Will hold this event if there is an annual raffle	
Holiday Party	
BOD Retreat Planning & Food	
Project Healing Waters Crystal Lake Trip	Open Position
Ladies Fishing on the Fly	Cyndy Scholz Steve Scholz
Youth Program Coordinator Develop Youth programs (Trout In the Classroom) Youth Camp Scholarships – identify 2 kids for scholarships annually Stream Girls	Ali Sutphin Cyndy Scholz
Coordination of Steve Bailey Memorial Scholarship at CSU	Allen Adinoff (Lead) Ali Sutphin
Green River Chapter Trip	Rich Hus
Bighorn River Chapter Trip	Rich Hus
San Juan River Trip	Jerry Shin

LIST OF BOARD MEMBERS

Current Board Members (11)

Mark Davis
John Egan
Harlan Husmann
Mike Myers
Ray Nagashima
Meg Renton
Austin Stark
Ali Sutphin
Scott Tampa
Ron Taniwaki
Barry Wiebe (on leave – will remove if he takes CTU VP position)
Kristy Yearsley

Emeritus Board Members (8)

Allen Adinoff
Cam Chandler
Ken James
Jim Klug
Peter King
Sharon Lance
Jim Rasmussen

Richard Pilatzke