

CUTTHROAT CHAPTER TROUT UNLIMITED (CCTU)

Board of Directors Meeting Minutes

Tuesday, December 5, 7 pm, via Zoom

Board of Directors Present: Scott Tampa (President); Meg Renton (Treasurer); Kristy Yearsley (Secretary); Ray Nagashima; Harlan Husmann; Mark Davis; Mike Myers; Ali Sutphin, Austin Stark

Absent - John Egan , Ron Taniwaki

Quorum was established - 9 of 11 present. Started at 7:03PM.

Special Invited Guests: Lawrence Heim (He did not call in)

Agenda:

The November meeting minutes were approved without changes

Calendar Review

- December 5 – CCTU BOD Meeting
- December 12 - Holiday Party/Potluck/White Elephant - secured from Lone Tree Brewing Co.
Note that this is the 2nd (not third) Tuesday of the month.
- January 2 – CCTU BOD Meeting
- January 16 – Membership Meeting – Katrina Hettinger, TU Front Range AML Project Manager – Grizzly Mine Restoration Project 2024.
- January 19, 20 & 21 - Denver Fly Fishing Show Gaylord Rockies Resort
- **January 27** – CCTU BOD Annual Planning Meeting
 - Plan to present funding requests for your areas of responsibility.
 - [At Highlands Ranch South Ridge \(Address to be provided\) 09-1300](#)
- April 20 – Earth Day project with the City of Lakewood

President's Report

- Ray Carney Memorial Volunteer of the Year Candidates? Would like to present this at the Holiday Party.
 - [Cyndy Scholz - led stream girls, troutfest](#)
 - [9 of 9 voted yes](#)
 - [Scott to pickup Orvis gift certificate and make announcement at Holiday party.](#)
- CCTU Board of Directors - Current BOD make-up - 11 Board Members, 8 Emeritus Board Members - majority 6 required for quorum.
 - Changes to the BOD makeup:
 - Allen announced that, due to an unavoidable conflict on the first Tuesday of the month, he will not be able to attend Board meetings. An out of Board vote request was sent to the existing board members advising them that Kristy Yearsley would like to take the position as Chapter Secretary. [Eleven](#) replies were received (all saying Yes!); [one](#) no-replies, therefore Kristy is now the new Secretary of CCTU. Congratulations Kristy!
 - Ali Sutphin: she expressed interest in becoming a Board member. She would like to be involved as Youth Education Coordinator and has already had conversations with Natalie at CTU. The Board unanimously accepted her

- membership, pending formal approval by the Chapter Membership at the annual business meeting in March 2024.
- Austin Stark: he also expressed interest in becoming a Board member and would like to serve as Chapter Meeting Coordinator. The Board unanimously accepted his membership, pending formal approval by the Chapter Membership at the annual business meeting in March 2024.
- Ray Nagashima wishes to drop the title of Youth Education Director but will continue leading the Membership activities [and supporting Trout in the classroom. Ali has taken over the Youth education director POC responsibilities.](#)
- Fundraising – **Need volunteer(s) to take on 2024 fundraising effort.**
 - So far, Meg, Mike, and Allen have agreed to help transfer knowledge after running past fundraising events. We need a leader for the Committee.
- Openings are also available to help with Project Healing Waters, Summer picnic/raffle.
- CTU Rendezvous: John E attended and provided this report:
 - CTU President, Greg Hardy was not able to attend due to illness
 - CTU is willing to run our on line raffle ticket sales
 - Emily Olson is the new CTU VP for the SW region.
 - Nancy Johnson-Bramlett (Conservation Projects Coordinator in CTU) is willing to support CCTU in grant writing efforts
 - Becky Mitchell will work on water allocation for the Colorado River
 - A new VP for the SE region (ours) is needed. CCTU has been asked to nominate an individual from our Chapter for this position. Barry Wiebe has been in discussions with CTU regarding taking on this position
 - Awards from the meeting will be posted
 - Minutes of the meeting will be distributed when available
- Project Healing Waters – Richard has advised that he will not be leading this effort any longer. Is there someone in the Chapter that can take on this responsibility. The fishing event this year is June 29 and is run by Project Healing Waters. It might be that CCTU only needs a contact person in order to recruit volunteers. [Richard provided PHW contact information and previous volunteers to the event. Scott will send a message to all previous volunteers to see if any of them would like to lead the next event.](#)
- November Membership Meeting
 - The new loudspeaker authorized by the BOD to improve sound was very successful. We now need to determine how to get better sound quality in the YouTube video. [At next meeting we can investigate speaker placement next to computer/camera](#)
 - The presentation regarding horseback riding/fishing the flattops was brief in content, but generated questions from the audience which helped fill in the information gap.
 - Future presenters should provide a draft copy of their presentation for review to make sure that enough information will be provided to the membership vs just commercial content.
 - [Short presentation allowed members to mingle and get to know each other.](#)
 - [We discussed the length of topics. We do not regularly want short presentations but it would be nice to have them intermittently. It will be topic and presenter dependent.](#)
- CCTU Website - All Board members were encouraged to review the current website and provide comments to Mike for updates. Need to update the Board of Directors listing.

Photographs from all new board members should be sent to Mike Myers for inclusion into the site

Membership Meetings -

- Calendar:
 - December 12 – Holiday Party/Potluck/White Elephant/Silent Auction - secured from Lone Tree Brewing Co.
 - Need list of items that will be included in the Silent Auction so announcements can be made.
 - “Cardiac Canyon” pontoon boat donated by Jim Luppens
 - Seven Orvis rod & reel outfits were donated by Conrad North
 - Five dozen flies made by Ray Nagashima
 - Two John Gierach autographed books to “CCTU”
 - [Total of 16 items](#)
 - Do we need to determine how many people will be coming - [determined we didn't need to put out a poll or get RSVPs since we had so much food last year.](#)
 - [Austin will bring the microphone and the large speaker](#)
 - [Scott to bring paper plates/bowls/flatware/cups](#)
 - Flyers state that CCTU will be providing non-alcoholic refreshments. Need a couple of large coolers and ice for these refreshments. [Scott to bring soft drinks and water. Coolers with ice will be provided by John and Kristy](#)
 - January 16 - Katrina Hettinger, TU Front Range AML Project Manager – Grizzly Mine Restoration Project 2024.
 - February 20 – Gill Trail Restoration Project update Bill Mangle (ERO Resources has been confirmed)
 - March 19 – CCTU BOD elections by the Membership; Pat Dorsey, subject TBD
- Discussion on purchasing prizes for the Membership Meetings – Good idea or not?
 - 2023 Data (7 meetings)
 - Raffle Income (thru Nov) = \$2,287
 - Cost of Merch used to date (thru Nov) = \$1,474
 - Difference = \$813 and $\$813/7 = \116 per meeting
 - 2022 Data shows about an average of \$100 per meeting
 - [Board should continue to think about this and if we want to continue purchasing prizes for raffle at the membership meetings.](#)
- [Harlan asked what the status of fly tiers were and Scott said there wasn't a status on it at the upcoming meeting.](#)

Conservation Programs (John E)

- South Platte River Corridor/Cheesman Canyon – John E
 - CUSP Signage - \$1250 to be paid in FY23/FY24. A total of 10 signs will be produced, currently in the design process via CUSP. For simplicity, all the signs will be identical, thus CCTU’s name and logo will appear on all ten signs. To be installed in TBD. Artwork is under development, CUSP has CCTU artwork for incorporation on the signs. CUSP and Denver Water have apparently reconciled their differences. CCTU will make its contribution towards the signs once they are installed. The \$150 of restricted funds will be used for this effort. Expect installation Spring 2023. Nothing new to report other than the rough decisions are done. The new sign should be ready by the end of the month. (Allen – this sign is different than the CUSP signs. [Next part is to install the signs.](#)
 - Lower Gill Trail: USFS has acknowledged that the Gill Trail needs restoration work performed to lessen the amount of erosion happening due to natural events and greater

usage. Denver Water has agreed to partner with the USFS for their portion of the trail improvements. CCTU will be in the loop as this project develops. CCTU has submitted this stretch of river as our "Priority Waters" to CTU This remains a continuing effort.

- This is moving forward. Contract has been executed between Denver Water and the professional trail design firms (Tapis Assoc Inc & ERO Resources Corp) to map and assess the existing Gill Trail conditions, and to provide recommendations for trail design improvements. They want to open discussions with trail users and collect data. Effort should start sometime between September and October Not much for us to do right now. CCTU/ERO Resources contract has been executed for the project Phase 2 work. The scope of this contract provides:
 - Gill Trail Pilot Project Area – July 31
 - Improvements and Management Strategy – Sept 30
 - Implementation Recommendations – Sept 30
 - Final Report – December 31
- Scott has a note out to the see what the status of this is. Nancy is going to be a big help for grant writing. Mark doesn't know of any upcoming grants we should be looking to get money for. We understand the scope but we need someone who can cost out what the scope would cost so we know the amount to request in the grant.
- We may have to register with sam.gov to get federal money.
- Need to determine who will manage the project (contract) once awarded.
- The sign has been ordered. Total cost is \$850. CCTU had budgeted \$500, so that's what they'll receive . The USFS wanted to redo the sign at the trailhead near the parking lot for the Cheesman Canyon. CCTU paid \$500 to get the sign made but when it showed up, the USFS noticed that there were errors. Therefore a new sign is being made by the vendor and should be sent to the USFS by the end of the month.)
 - The USFS, CCTU and members from the Colorado Mountain Biking Association (COMBA) performed a site review of the Gill Trail on Friday, September 8 per a request from the USFS. The Forest Service was concerned that the trail was in such a degraded state that warranted immediate remediation. Following the walkdown, COMBA sent repair recommendations to the USFS who then received approval to authorize immediate action to fix sections of the main Gill Trail. COMBA was asked to lead the repair teams who would be comprised of COMBA personnel and members from the CCTU compiled list of volunteers. A request was sent to this list of 364 volunteers to help repair the trail for the dates of September 20 and 21. Led by our own John Egan and Mark Davis, these teams of volunteers were able to repair the Gill Trail from the lower Gill Trail parking lot to the USFS boundary with Denver Water. The repairs to the trail from the boundary to the top of the trail near Cheesman Dam will be performed by Denver Water personnel and CUSP by contract
 - The Draft copy of the *Gill Trail Assessment Pilot Project Summary* was received on 9/29/23. This Pilot Project summary describes the pilot project including construction notes of what needs to be done at each specific stretch of the trail or specific point, design methodology, and next steps. Look to a 2024 project. A contract Milestone payment of \$9000 was made to ERO Resources from our SPEB Grants funds (from our \$40K restricted monies).

- Implementation of the Pilot Project will be the focus in 2024. Cost estimate for this Pilot Project is being developed by the ERO/Tapis team. USFS has stated that they may have up to \$100k in funds to put into this project.
- CPW: CCTU is not recommending a donation for FY 2024 as there does not seem to be a need.
- Lakewood Tree Planting: we need a budgetary commitment from them

FINANCIALS – Meg

- Current financials through Nov 28, 2023, = \$60,240 (See Treasurer's report [\$31K is a restricted grant fund]); down \$1,189 from last month. So available non-restricted funds are \$29,090.
 - Income of \$ 565
 - Additions: Nov Meeting Raffle (\$325); Donations (\$120); Hats (\$120)
 - Expenditures of \$1,516
 - Debits: \$345 Lodging during CTU event; \$777 for Constant Contact (Newsletter) renewal; \$342 for new speaker & stand; \$52 for BOD badges
 - [John Egan did the Nov 2023 independent review and everything tied out as expected](#)
 - [Scott will provide spending overview for 2019, 2021, 2022](#)

FUNDRAISING:

- 2024 Fundraising
 - A committee with new leadership will need to be established. Meg, Mike, and Allen volunteered to be part of the committee. Any other BOD members interested in joining/leading the committee are welcome.
 - Having a silent auction instead of a raffle was discussed, especially given the logistical hassles of ticket sales. Discussions with CTU on using their on-line sales approach were held during the CTU Rendezvous. (CTU collect the on-line sales, CCTU will mail/phone copy the tickets to each purchaser. We will still have paper tickets like 2023).
 - Meg compiled a final report of the 2023 raffle. 2024 Raffle committee needs to review and make recommendations on how to proceed.

COMMUNICATIONS

- Chapter Webpage – Updates Needed??
- Newsletter – ***Needs to be sent out no later than one week following BOD meeting***
 - December Items
 - December Holiday Party/White Elephant/Potluck/ Silent Auction event Announcement
 - November membership meeting recap with pics – John
 - Denver Fly Fishing Show: include an announcement
 - Orvis Park Meadows: include a thank you for their contributions to CCTU
 - [No more Orvis 101s otherwise we would include this in the newsletter](#)
 - [Include shout out for Charlie's Fly Box since they helped out with Egg delivery. Ray will provide Harlan details for the newsletter.](#)
 - January membership meeting information
 - [Scott will provide the new zoom links for the BOD Meetings as well as the Chapter membership meetings that will be held in 2024.](#)
- Integration of the web page, newsletter, and other social media

- All stories and chapter highlights that we want to put into the Newsletter, Website and Social Media (Facebook/Instagram) should be sent to Cory, Mike and Meg so the message can be integrated across our different communication methods.

Youth Programs

- Trout in the Classroom: Ali has stated that she will support this effort as part of her Youth Education Directorship although she will need help if something is required during the work days as she is fully employed
 - There are 11 schools in our Chapter's geographic area that are participating in TIC for the 2023/2024 school year.
 - Round 2 of "fish food" delivery was performed on 11/28 by Ray and Scott. The amount of food provided should last till 2030 or the end of the school year, whichever occurs first.
- CSU Scholarship — CCTU has raised the scholarship amount to \$5000.
 - Allen will continue to lead this activity for the 2023-2024 Academic year
 - The Scholarship was awarded to Taylor Stack, graduate student in trout conservation genetics. His presentation will occur spring 2024. Allen has been in contact with him.
- **Other programs**
 - Come Fish With Us
 - Lake Lehow –There will not be any more events for the remainder of this year.
 - Stream Girls – We had a successful Stream Girls 1.0 and 2.0 outing on Sept 9 & 10. This event was led by Cyndy Scholz and had volunteers from CCTU, West Denver TU, Colorado Women Flyfishers, AvidMax and parents and troop leaders of the girls attending. See our Instagram and Facebook posts for more details.
 - Moving Waters:
 - There will not be any more events scheduled for the remainder of the year.

MEMBERSHIP – RAY

- Orvis (Park Meadows & Cherry Creek) are starting up their Fly-Fishing Classes again. They provide a free TU membership to each student. The new store manager at the Park Meadows store is Jakob Smith. He has reached out to CCTU to start fostering our relationship together.
- Current membership is about 1750. Probably got around 350 from Cherry Creek Angler
- People who use the CCTU web site to join TU will automatically be assigned to our Chapter

OTHER BUSINESS

- Bull Moose Committee – John
 - Good Samaritan legislation is moving forward through the US Senate. Colorado's two Senators are co-sponsors.
- BOD Retreat – What is the consensus of the BOD? Would enough members want to take a long weekend (after the Annual Raffle in August) to take a trip together? Would anyone be interested in horse packing into the Flat Tops and living in tents and eating guide food for a weekend? Another trip to a destination (i.e. like our Gunnison trip this year)? Consensus was to do it again. John will pursue options ASAP as places book up early
 - John has some numbers for activities and Scott will ask the members if they are interested given the price.

Adjourning at 8:15PM

CCTU ROLES & RESPONSIBILITIES

Role	Responsibility
President Monthly BOD Meetings – Agenda, Run Mtg Monthly Chapter Meeting – run meeting Annual Strategic Planning Meeting Liaison/Point of Contact for CTU Questions/Follow-ups Attend CTU Quarterly Board Meetings	Scott Tampa
Vice President	John Egan
Treasurer Bookkeeping – Checks, Monthly Bank Recs, etc. Quarterly Filings, Raffle Filings	Meg Renton
Secretary	Kristy Yearsley
Meeting Coordinator – BOD Meetings, Chapter Meetings	(Austin Stark)
Meeting Planning – Speakers (Needs new members)	John Egan Positions Open
Fundraising – Raffle Program 2024	Position Open
Conservation Projects	John Egan (Lead) Jim Rasmussen – River Watch Kristy Yearsley
Membership	Ray Nagashima Jerry Wilson
Website – Ongoing Management	Mike Myers (Lead)
Newsletter	Harlan Husmann
Social Media – Facebook Page, Instagram YouTube	Meg (Lead) Austin Stark

Grants	Mark Davis
Monthly Meeting Raffle	Jerry Shin (Lead) Alex Speicher
Raffle Manager License	Jerry Shin (exp 1/15/2025) Scott Tampa (exp 1/14/2026) Alex Speicher (exp 2/2026) Allen Adinoff (exp 5/2026) Meg Renton (exp 5/2027)
Come Fish With Us Events	David Coward (Lead) Bruce Foss Ron Taniwaki (BBQ) Harlan Husmann – Moving Waters Mark Davis – Moving Waters
Summer Picnic Planning – Reserve location, permit, food, entertainment Will hold this event if there is an annual raffle	
Holiday Party	
BOD Retreat Planning & Food	
Project Healing Waters Crystal Lake Trip	Open Position
Ladies Fishing on the Fly	Cyndy Scholz Steve Scholz
Youth Program Coordinator Develop Youth programs (Trout In the Classroom) Youth Camp Scholarships – identify 2 kids for scholarships annually Stream Girls	Ali Sutphin Cyndy Scholz
Coordination of Steve Bailey Memorial Scholarship at CSU	Allen Adinoff (Lead) Ali Sutphin
Green River Chapter Trip	Rich Hus
Bighorn River Chapter Trip	Rich Hus
San Juan River Trip	Jerry Shin

LIST OF BOARD MEMBERS

Current Board Members (11)

Mark Davis
 John Egan
 Harlan Husmann
 Mike Myers
 Ray Nagashima
 Meg Renton
 Austin Stark
 Ali Sutphin
 Scott Tampa
 Ron Taniwaki
 Barry Wiebe (on leave – will remove if he takes CTU VP position)

Kristy Yearsley

Emeritus Board Members (8)

Allen Adinoff

Cam Chandler

Ken James

Jim Klug

Peter King

Sharon Lance

Jim Rasmussen

Richard Pilatzke